

Who to Contact?

All calls are recorded for training and monitoring purposes

Website	Bursar 01253 883639	Attendance Champion	SENCO	Family Support Worker	Teachers	Senior Leadership Team
www.poultonstchadsce.lancs.sch.uk	bursar@poultonstchadsce.lancs.sch.uk	l.cameron@poultonstchadsce.lancs.sch.uk	senco@poultonstchadsce.lancs.sch.uk	fsw@poultonstchadsce.lancs.sch.uk	Name@poultonstchadsce.lancs.sch.uk	SLT
<ul style="list-style-type: none"> *Staff emails *Term dates *School policies *Car parking permit *Christian Values *Class information *Extra-Curricular activities *Friends of St Chad's *Governing Board *School uniform *Lunch Menu *General information 	<ul style="list-style-type: none"> *Urgent matters *General questions *Medication *Change of personal details/circumstances *Scopay *Lateness 	<ul style="list-style-type: none"> *Holiday Requests *Unauthorised absences *Medical appointments *Breakfast club *After school club <p><i>**Sickness absence is to be reported on the Parent App**</i></p>	<ul style="list-style-type: none"> *Concerns of additional needs *EHCP questions *Support with child's diagnosed condition <p><i>**Tuesdays on site**</i></p>	<ul style="list-style-type: none"> *Early Help *Safeguarding *Family support *Mental health concerns *Bereavement *Advice about other agencies 	<ul style="list-style-type: none"> *Day to day school *Friendship issues *Low level well-being concerns *Progress & development *Homework / reading *Clubs 	<ul style="list-style-type: none"> *Any unresolved concerns following discussions with class teacher/staff. <p>EYFS/ KS1: Mrs Harwood N.Harwood@</p> <p>KS2: Mr Blackburn MrBlackburn@</p> <p>Headteacher: Mrs Bitsakaki head@</p>
INSTANT ANSWER!	Urgent- same day response. Everything else- within 48 hours.	Response within 48 hours	Will respond on Tuesdays. Meetings may take 2 weeks to arrange.	Response within 48 hours	Email response or meeting arranged within 48 hours	Response within 48 hours. Meetings may take 2 weeks to arrange.

Safeguarding Team - Mrs Bitsakaki, Mr Blackburn and Mrs Harwood

Teacher Email Addresses

Key Stage 1

EYFS

MrsArcher@poultonstchadsce.lancs.sch.uk

Year 1

n.harwood@poultonstchadsce.lancs.sch.uk

Creative Corner

m.whorlton-jones
@poultonstchadsce.lancs.sch.uk

Year 2

c.siddall@poultonstchadsce.lancs.sch.uk

Key Stage 2

Year 3

MrGraham@poultonstchadsce.lancs.sch.uk

Year 4

f.sorsbie@poultonstchadsce.lancs.sch.uk

Year 5

MrBlackburn@poultonstchadsce.lancs.sch.uk

Year 6

l.dodd@poultonstchadsce.lancs.sch.uk